

## Technical requirements for journalism entries (updated 1/16/2012)

**NOTE: URLs must remain active during the contest period**

### Entries using PDFs:

- To assure readability, the PDF document should measure no larger than 8 1/2 x 14 inches and the type size should be 12 pt.
- Submit text material in a one- or two-column-wide format, single spaced. *See samples on the Pulitzer website: [www.pulitzer.org/how\\_to\\_enter](http://www.pulitzer.org/how_to_enter).*
- Complicated desktop publishing software is not needed to create a PDF that conforms to the contest requirements. Example: Microsoft Word can be used to create a formatted PDF document containing text and photos.

### Entries in Photography categories:

- Submit images in JPEG format.
- Caption, byline and credit (name of news organization) should be in the standard IPTC fields.
- Only one image per JPEG. Do not include text of layouts in the image.
- File size: Images should not exceed 3600 pixels on the longest side of the image (18 inches at 200 dpi). The compressed JPEG file should not exceed 3 megabytes.
- Color profile: RGB.
- Each entry may consist of a single image or up to 20 individual images.
- Before finalizing your entry, please verify that all uploaded photos display the required metadata.

### Entries in Cartooning category:

- Cartoons should be uploaded as JPEGs. If they are animated, enter via URLs

### Video entries:

- Video should be submitted via its URL but please remove pre-roll ads.
- In general, there is no limit on length.
- Each video will count as one item, except in cases where several short videos on the same theme are combined into one presentation of 10 minutes or less.

### Audio slideshow entries:

- Audio slideshows should be entered via their URLs.
- The maximum number of images in a slideshow is 20.
- Each slideshow will be counted as one item.

### Interactive and multimedia presentations:

- Interactive graphics and databases should be entered only as URLs.
- Each graphic or database should be a single, unified, discretely designated presentation. Each will be counted as one item.

### Proof of publication required in Photography and Cartooning categories:

- Each photograph or cartoon published in print should be accompanied by a PDF of clipping or newspaper page on which it originally appeared, with date and caption.
- If online photos or cartoons are submitted, each should be accompanied by a PDF of a screenshot from the eligible website with date and caption.
- The PDFs should be combined and submitted as a single file under “supplemental” information on the entry site.
- PDF files can be appended together in a multi-page PDF document by using the Adobe Acrobat software (paid). A fully functional trial of the Windows version is available for free: <http://www.adobe.com/products/acrobat.html> .
- Additionally, multi-page PDFs can be created online through Adobe’s Create PDF service (paid): <http://www.adobe.com/acrobat.com/createpdf/en/home.html>

- Optionally, OS X users can use the included Preview application by Apple to combine PDF documents; see: <http://support.apple.com/kb/HT4075>
- Online photos must accurately represent original publication, including decisions on cropping and toning.